

iPrescribe Authenticator – Setup Guide

This guide walks you through the step-by-step process of setting up the iPrescribe Authenticator to ensure secure electronic prescribing (including controlled substances).

Before You Begin

- Ensure you have internet access on your mobile device and computer.
 - You will receive a prompt to set up the authenticator after going out to DrFirst in the top right corner by your name.
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Step 1: Install and Log In to iPrescribe

1. **Download the iPrescribe app** from the [Apple App Store](#) or [Google Play Store](#).
 2. Open the app and **log in using your DrFirst credentials**. (You will receive your DrFirst credentials when open the prompt you receive when you open DrFirst from your desktop)
 3. Follow any prompts to complete the initial app setup.
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Step 2: Log In to EPCS Gold (for Controlled Substances)

1. From DrFirst's main ("hamburger") menu> Utilities> Token Management
2. Log in using your NPI number and your passphrase.
3. Follow the on-screen steps to proceed with multi-factor authentication.
 - a) From the Token drop-down menu, select an existing EPCS two-factor authenticator.
 - b) Enter the one-time-pin (OTP) from that authenticator.
4. Click either the Tokens tab or the Manage Tokens link
5. Click Add New Token
6. Populate all fields:

- a) Token Manufacturer. Select OneSpan.
 - b) Token Issuer. Select DrFirst.
 - c) Token Type. Select Soft Token.
 - d) Token Name. Enter a 'nickname' of your choice to distinguish your iPrescribe Authenticator from your other tokens. In the future, this nickname will appear in-workflow when you use two-factor authentication two-prescribe controlled substances.
7. Have the iPrescribe scanner ready before selecting OK; selecting OK presents a QR code that will expire. When you're ready with your iPrescribe scanner, move to "Step 3: Bind your device"
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◆ Step 3: Bind Your Device

1. Once logged into the EPCS Gold portal, locate the **QR code on the screen**.
 2. Open the **iPrescribe app** on your phone.
 3. Go to **Authenticator Settings** and select **Scan QR Code**.
 4. Scan the QR code shown in your browser to **bind your device** to your account.
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◆ Step 4: Verify Authentication Setup

1. After binding, you'll see confirmation that your device is linked.
 2. You may be asked to **test the authenticator**—just approve the test request from your phone.
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You're Done!

You've successfully set up the iPrescribe Authenticator. You can now:

- Use your mobile device for secure two-factor authentication.
- Prescribe controlled substances electronically.